



Attention all Members

30 June 2017

**Notice of Annual General Meeting
Tuesday 01 August, 6pm
Tatts Hotel
108 Keen Street
Lismore NSW 2480**

Lismore Jazz Club (LJC) is an incorporated association and the meeting will proceed in accordance with the "Model rules for incorporated associations under the Associations Incorporation Act, 1984".

AGENDA

- 1) Confirm minutes of last AGM.
- 2) Receive the Committee's report on the activities of the LJC during the year.
- 3) Elect the required four office bearers (*president, vice-president, treasurer and secretary*), and ordinary members of the committee.
- 4) Receive and consider a statement submitted to members under section 26(6) of the Associations Incorporation Act, 1984.

NOTES

In relation to 3) above, **to be certain of consideration**, nominations of candidates for election to the committee must be received by the Secretary, Lismore Jazz Club, PO Box 922, Lismore 2480, **before Friday July 28, 2017**. Such nominations must be in writing, signed by 2 members, and accompanied by the written consent of the candidate (most conveniently endorsed on the letter of nomination). If there is more than one nomination for a position a ballot will be held at the AGM, otherwise the single nomination is elected automatically. If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated are taken to be elected and further nominations are to be received at the AGM.

The statement referred to in 4) above must fully set out the Club's financial and legal status as at the AGM. In LJC's case, since the Club is not involved with trusts or property, it will involve a statement of the Club's income and expenditure during the year, and its assets and liabilities as at the AGM.

If you cannot attend the meeting but still wish to vote, you may appoint a proxy by completing a copy of the form on page 21 of the Model Rules. *Copies of Model Rules and relevant Acts available at www.fairtrading.nsw.gov.au or call Fair Trading on 13 32 20.*

Note to AGENDA item 3):

All positions are declared vacant.

All Nominees, Nominators and Seconders must be financial Members.

All current Office Bearers and Committee Members (listed) are standing for re-election.

President	Pietro Fine
Treasurer	Kay Meredith
Secretary	Sue Thomson
PR / Media	Michael Bird
Committee	Judy McGoogan Carole Sheppard

POST

PO BOX 922
LISMORE NSW 2480
AUSTRALIA

EMAIL

*enquiries@
lismorejazz.org*

EXECUTIVE

PRESIDENT
Pietro Fine
0409 425 119

SECRETARY
Sue Thomson
02 6621 7172

TREASURER
Kay Meredith
02 6624 3014

PR / MEDIA

Michael Bird
02 6622 5912
*studio@
michaelbirddesign.com.au*

Refer to the enclosed document for *Election Nomination Form* and *Membership Renewal Form*.

thanks for your continued support of lismore jazz club

and our 'charter' to promote and present regular live jazz by staging a good mix of local and big-city performers across an eclectic mix of jazz styles.

why not consider joining the committee?

- have your say in what bands you'd like presented or functions you'd like held
- **meet** once a month for an hour [60 minutes]
- **distribute** half-a-dozen posters every couple of months [15-20 minutes]
- or help with **set-up** at gigs once a month [15-20 minutes]

don't be afraid to **nominate yourself** and feel free to **call any of the committee** if you have a question or two [phone numbers in Newsletter and on website]



nomination for the

election of office bearers

financial year 2017-18

nominations are invited for all positions & committee members

I hereby nominate

For the position of

Nominator

Signature

Secunder

Signature

Acceptance by Nominee / Signature

Nominees, Nominators and Secunders must all be financial members.



membership

renewal [\$20]

due 30 june annually

enclosed is my / our \$20 annual membership fees

[Due for renewal 30 June each year]

cheque/money order cash (DO NOT send cash by post)

If 2 or more Members are at the same address, use the one form.

Member Name (s)

Member No. (s)

Any change of your contact details since last renewal?

Address

Postcode

Telephone (h/w)

Email



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Associations Inc. Act 1984)



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